



ST ALBAN'S CATHOLIC PRIMARY SCHOOL



School Development Plan 2023-2024 *“This is a Live working document”*

GOVERNANCE

STARTING	DEVELOPING	COMPLETED
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MAT

Targets	Actions to Meet the Target	Resources	Person(s)	Time Scale	Success Criteria/Outcome/Impact
To join the MAT	Follow the MAT’s procedures and 6 months timescale to join; Due diligence (Finance) Agreement with the FGB to the terms and expectations for joining; governance, staffing structure Briefing with staff Consultation with parents	NA	Govs	Ongoing	To join the OLW MAT by the end of the Spring term 2024.

STAFFING

Targets	Actions to Meet the Target	Resources	Person(s)	Time Scale	Success Criteria/Outcome/Impact
To review the office organisation	Appoint an Office Administrator	NA	Govs	October half term 2023	
	To review the role of the IT Assistant in preparation for joining the MAT	NA	HT and MAT	End of Autumn term 2023	
	To work in conjunction with the MAT about the office staffing structure, its needs and the back office support the MAT will provide	NA	HT and MAT	Spring 2024	

TEACHING AND LEARNING

Targets	Actions to Meet the Target	Resources	Person(s)	Time Scale	Success Criteria/Outcome/Impact
To prepare to implement the new RE Directory in 2025	Attend Diocesan/MAT cluster meetings	6 x 0.5 days	JMc and MCz	Ongoing	All staff to be knowledgeable of the expectations of the RED and ready for Reception class to pilot the programme in 2023/24
	Liaise with a partner school to establish where assessment at St Alban's is, in comparison	NA	JMc and MCz	Termly	
	To audit the RE curriculum	2 x1 day	JMc and MCz	Autumn 2023	
	Write an Action Plan for the next three years to show how the school is preparing to implement the RE directory	NA	JMc and MCz	Autumn 2023	
	To have focused RE staff meetings to disseminate information about the new curriculum	Staff meeting	JMc and MCz	Autumn 2023	

Targets	Actions to Meet the Target	Resources	Person(s)	Time Scale	Success Criteria/Outcome/Impact
To develop a bespoke curriculum	To carry out a curriculum audit; triangulate the overviews and planning with the actual lessons being delivered	NA	CW	Ongoing 2023/24	The curriculum has a balanced coverage The lessons are being implemented and is reflected in the books The lessons are meaningful and enjoyable for the children
	To interview children about the curriculum	NA	CW	½ termly	
	To review and evaluate the curriculum being delivered	NA	CW	Termly	

Targets	Actions to Meet the Target	Resources	Person(s)	Time Scale	Success Criteria/Outcome/Impact
To develop a bespoke Spanish curriculum	To carry out a curriculum audit; triangulate the overviews and planning with the actual lessons being delivered	NA	CW	Ongoing 2022/23	
	To interview children about the curriculum	NA	CW	½ termly	
	To review and evaluate the curriculum being delivered	NA	CW	Termly	
	Follow up on the actions from the Deep Dive in Spanish	0.5 day	CW	Spring 2024	
	To liaise with governors, monitoring visits	NA	CW	Spring 2024	

Targets	Actions to Meet the Target	Resources	Person(s)	Time Scale	Success Criteria/Outcome/Impact
To develop and improve maths	To triangulate the overviews, planning with the actual lessons being delivered	NA	EL	Autumn 2023	
	To interview children about the curriculum	NA	EL	½ termly	
	To review and evaluate the curriculum being delivered with staff	NA	EL and JMc	Termly	
	Subject Leader to attend appropriate training		EL	Ongoing 2023/24	
	Subject Leader to carry out observations. These will be the teachers objectives for PM in 2023/24		EL	Ongoing 2023/24	

ASSESSMENT

Targets	Actions to Meet the Target	Resources	Person(s)	Time Scale	Success Criteria/Outcome/Impact
Track progress of children throughout the school	End of year outcomes to be discussed, agreed and recorded in PM meetings and monitored	class teachers	JM and JMc	From Oct 2023 and ongoing	Data will show that children who receive intervention will make at least the same progress as others, but where there is intense intervention there will be accelerated progress
	SLs to attend network; subject, assessment leadership and SLT meetings	Primary Offer	SLs and Y2 and Y6 teachers	From Sept 2023	
	Staff meetings to continue to have a greater emphasis on moderation and pupil progress	NA	JM and class teachers	From Sept 2023	
	Book scrutiny to involve the SLs and SLT	NA	SLT and class teachers	From Jan 2024	
	Impact of interventions to be monitored		Inc Coord	From Jan 2023	
	Quality of the teaching and learning in Maths and Writing to be observed	Release ½ day per term for each teacher	SL and SLT	From Sept 2023	

PUPILS

Targets	Actions to Meet the Target	Resources	Person(s)	Time Scale	Success Criteria/Outcome/Impact
To support the wellbeing of pupils in the current climate	Identify vulnerable children	NA	All staff	ongoing	Attendance is above 96.5% Children enjoy coming to school Parents are happy with the support the school is offering
	To have weekly updates with the staff on the welfare of children	NA	JMc	weekly	
	Support parents with requests of need	NA	JMc	ongoing	
	Meet with children when required	NA	JMc	Ongoing	
	Survey the pupils about their well being each term	NA	JMc	Jan 2024,	
	New Pupil Well Being coordinator and Welfare Officer to take up role	NA	MY	September	
	Provide appropriate training from the national programme	Nationally funded	MY	Autumn 23	
	Welfare officer to monitor pupil attendance	NA	MY	Weekly	