



# St Alban's PFA Meeting Minutes

Wednesday 27th September

5:30pm, School Hall

**Present:** Joe Scott (chair, JS), Emma Boland (secretary, EB), Eugenio Lecci (EL), Jane Burke (JB), Emilia Krauthausen (EK), H el ene Fernandez (HF), Chris Wright (Deputy-Head, CW), Joseph McCrossan (head JM), Liz Callery (LC), Veronika Lorensen (VL), Carolina Stannard (treasurer, CS), Flynn Lebus (FL), Betty B (BB), Amalia Petruzzelli (AP), Doella Dsilva (DD), Ricardo, Valentina.

**Apologies:** Anja Irwin, Maria Goodall, Stefania Deidda, Susan Hutchison

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## 1. Welcome and apologies

JS welcomed the attendees and acknowledged apologies.

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## 2. Treasurer's Report

CS presented the annual treasurer's report, see attached document. CS stood down from the role of treasurer. All attendees thanked her for her hard work for the last few years.

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## 3. Chair's Report

JS presented the annual chair's report, see attached document.

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## 4. Election of New Committee Members

### 4.1. Treasurer

The meeting proposed and nominated JB and HF as co-treasurers for the role.

### 4.2. Secretary

EB announced her intention to step down as Secretary. VL offered to help with Secretary duties. Alexandra Fragniere previously offered to take on the role in January 2024. EB agreed to stay in post until then, with VL shadowing.

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## 5. 'Big Ask' for 2023-24

JS provided overview of planned PFA events for the year.

JM expressed gratitude for all the PFA has contributed in the last year. He made some suggestions for fundraising targets this year: Externally, development of wooded area and raised garden. Internally, development of IT equipment. All teacher's have audited their classrooms so should have an idea of what they need. JM also highlighted that the school minibus might need replaced in a few years and suggested the PFA starts to put money aside for that now. **Action: JM to ask for staff wishlists.**

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## 6. AOB

EL, JS and Ricardo discussed organising some Dads events.

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## 7. Date of next meeting

The date of the next meeting was agreed to be 18th October 2023 at 8:15pm via zoom.

## Action Grid

Item	Person	Action
5	JM	Gather wishlist from staff