



UPDATED RISK ASSESSMENT



Educational Setting	St Alban's Catholic Primary
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)
Completed by & Date	11 th January 2021
Review Date	19 th February 2021

What are the hazards?	Who might be harmed and how?	What are you doing?	What further action is necessary?	Action by whom?	Action by when?	Done
Critical workers, Vulnerable children and staff in school	Spread of Infection	<ul style="list-style-type: none">• Class bubbles with a maximum of 12 children and two/three adults in each bubble	Monitor daily and weekly the need of the parent community	SLT	11/01/21	
Access/Egress of school site with parents	Children Staff spread of infection	<ul style="list-style-type: none">• Staggered starts• No families allowed on the school site• One way systems• One class entering/exiting at a time	Remind parents of drop off/pick up times and reinforce Reinforce expectations for social distancing	JMcC	11/01/21	
Attendance	Childrens' well being and education	<ul style="list-style-type: none">• Pupils will only be required to attend school if the parents of Critical workers require them to attend	Monitor daily attendance in school Monitor the engagement online and reporting to the office/ Inclusion Coord who will follow up on a weekly basis	Staff and SLT	11/01/21	



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		<ul style="list-style-type: none"> On-line learning will be implemented 				
Contractors & Visitors	Spread of infection	<ul style="list-style-type: none"> Currently only allowed on site by prior arrangement 	<p>No contractors to come on site while children are present unless an emergency No visitors allowed on site All contractors and visitors to wear face coverings at all times and use NHS track and Trace QR</p>	JK	11/01/21	
Maintaining social distancing in school	Spread of infection	<ul style="list-style-type: none"> All assemblies via zoom or clasdojo Staff meetings to be via Zoom Staffroom limited of 6 adults Minimum staff in school 	<p>All assemblies to be via Zoom or Clasdojo</p> <p>All meetings to take place via zoom</p> <p>No communal areas to be used by staff - the staffroom will be accessible but not available for sitting to eat/drink or socialise</p> <p>Staff should not gather or meet in each other's classrooms/offices</p> <p>2m+ distances must be maintained between staff in different bubbles</p> <p>Clinically Extremely Vulnerable staff to work from home</p>	JMcC	11/01/21	
Maintaining social distancing and good hygiene	Staff/Pupil-spread of infection	<ul style="list-style-type: none"> Trips allowed with risk assessments Cleaning products provided Shared spaces being used by different classes 	<p>During national lock down, no trips will take place</p> <p>Staff to wipe down touch points eg: taps, photocopiers, phones, after use</p> <p>Reduced use of shared spaces to one class per day to minimise risk</p>	Staff	11/01/21	



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		<ul style="list-style-type: none">After school clubs for 'double bubbles'	Children to come to school in PE kit on days where PE is taking place No after school clubs Children to have at least one additional hour of outside time Hands to be washed regularly Hands sanitised every time a child/adult leaves and enters the class bubble			
Face covering	Staff – spread of infection	<ul style="list-style-type: none">Staff to use discretion about wearing PPE	Consider wearing face coverings when in communal areas and moving around the school site Staff have the discretion to wear masks or visors in class Wear face coverings when speaking with adults and children Wear face coverings when out of your social bubble	Staff	11/01/21	
Ventilation	Staff and pupils- prevent infection	<ul style="list-style-type: none">Ventilation control	All classrooms to be ventilated to allow a clear flow of air going in and out of the classroom	Staff and caretaker	11/01/21	
Break and lunchtimes	Staff and pupils- spread of infection	<ul style="list-style-type: none">Reducing cross contamination	All breaks will be staggered and bubbles will be assigned to a playground Staff who are supervising will be encouraged to wear face mask and/or visors	JM	11/01/21	



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First Aid	Staff and pupils	<ul style="list-style-type: none">• Reduce spread of infection	Always wash before and after administering First Aid	Staff	11/01/21	
Pupils who are extremely clinically vulnerable	Pupils' health	<ul style="list-style-type: none">• Reducing ill health	Those who are clinically extremely vulnerable should not attend school and should remain at home and continue with on-line education	JMC and BR	11/01/21	
Pupils who are vulnerable.	Pupils' health	<ul style="list-style-type: none">• Reducing ill health	Pupils who are classed as vulnerable will continue to access face to face learning on the school site if required	JMC and BR	11/01/21	
Staff who are extremely clinically vulnerable	Staff's health	<ul style="list-style-type: none">• Reducing ill health	Those who are clinically extremely vulnerable should not attend work, and must work from home. If they can't work from home they must look at alternative financial assistance. A risk assessment must be put in place (see separate risk assessment)	JMC and BR	11/01/21	
Staff who are clinically vulnerable	Staff's health	<ul style="list-style-type: none">• Reducing Concerns and• Worry	Advice for those who are clinically-vulnerable, including pregnant women, is available. School leaders should be flexible in how those members of staff are deployed to enable them to work remotely where possible or in roles in school where it is possible to maintain social distancing.	JMC and BR		



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			People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend the workplace.			
Pregnant Staff	Staff's health	<ul style="list-style-type: none">Reducing Concerns andWorry	<p>Staff who are 28 weeks pregnant and beyond are at an increased risk</p> <p>Expectant mothers risk assessments must be carried out and risk control measures put in place.</p> <p>https://www.rcog.org.uk/en/guidelines-research-services/guidelines/coronavirus-pregnancy/covid-19-virus-infection-and-pregnancy/</p>	JMC and BR	11/01/21	
Communication	Staff and Parents- not being informed of updates	<ul style="list-style-type: none">Ensuring continuous dissemination of information	<p>Parents must email the school office with any inquiries as the office will not be available by phone.</p> <p>Office staff will be working from home and will respond via email</p>	JMc and JK	11/01/21	