

St Alban's Catholic Primary School PFA

Meeting Minutes

The Burleigh Arms

February 28, 2018

20:00

Attendees: Liz Callery, Ben Goodall, Marcus Koehler, Tom Bedingfeld, Sacha Watson

1. Welcome

2. Apologies

Maria S, Floria, Ingrid, Jane B, Anja, Teeba

3. Minutes of the previous meeting

Minutes approved and accepted.

Actions: The reasons we are not a 'Roman' Catholic school: The school used to be "Roman Catholic" but this was changed several years ago. The reasoning at the time was to make it clear that we would acknowledge baptism into the Eastern Catholic Church. Further, the term "Roman Catholic" was originally an English disparaging legal term to indicate that Catholics were under 'foreign' rule. Many colonies took the term with them so in North America and other former British territories the term has always been used.

Money spinner – decided against due to security concerns due to positioning in playground.

MK to look into entrance door requirements at Pumpkin Party, as same issue will occur at forthcoming Family Quiz Night. Could possibly use remote portable doorbell.

Pumpkin Party 2018 date confirmed with DJ at 29 October 2018.

4. Treasurer's Report

The current total raised is £2319.96.

Comparisons that are possible to same time last academic year: cake sales down £417.68 (2018) v £508.62 (2017); Advent Fair down £1323.46 (2018) v £1421.68 (2017).

Donations up:f £275 to date. Regular standing orders yet to be confirmed from bank statement.

5. Event debrief

a. Class artworks

Artworks are nearly complete, fantastic level of parent involvement through all years of the school.

6. Upcoming Events and Activities

a. Social Media talk

MK to advise of an external speaker whose presentation he attended at The Leys, MK reported he was very informative, entertaining and extremely useful.

Possibly to be invited to give a future talk.

b. Sponsored Marathon

It was decided medals for the children were not necessary.

2 weeks prior to event (13 March) send further info. 3 weeks before (6 March) assess interest and take up...

c. Bake Off

SG, JM, TL organizing for Monday 16 April, first day back after Easter holidays.

d. Quiz Night and Auction

Date agreed, May 4th – advertise date prior to end of term in newsletter and school calendar. Auctioning of paintings to take place at this event.

7. Other 2017/18 fundraising events

a. Other fundraising opportunities

TL's suggestion to sponsor seat on school minibus approved by JM. Need to investigate options for a tangible acknowledgement of sponsorship (schoolbag tag/plaque on seat). Sponsorship could directly relate to annual running costs of minibus (i.e. to divide this into 15 seats).

Possibility of corporate sponsorship for any parents who own a business, subject to school's approval.

8. Non-event fundraising

LC has spoken to JM concerning specific grants and is waiting to be advised of the school's order of priorities. LC to follow up with JM and associated teachers.

9. H&S

MK to create a crib sheet for H&S considerations for all events at school

MK to investigate DBS requirement for PFA committee with JM

MK suggested first aid training and it was felt this would be most appropriate for Y6 after SATS and before Hilltop trip. Mini First Aid offer 1 hour sessions to 15 students at a time, the cost would be approximately £200 and would cover basic first aid including CPR, choking, head bumps, bleeds, burns and bone breaks. This would be subject to school approval and sufficient funds being available.

10. Fundraising wishlist

A parent requested that we publish a list of projects that we are currently aiming to fund, advising the total needed for each project, and with updates on how much has been raised so far and the aimed project completion date. Parents could see progress on funding the various projects through updates in the newsletter. It was felt this would be useful all round, so we will work to establish some figures for the current projects.

11. AOB

BG suggested offering a 'subscription' fee (c. £30) to parents at the beginning of each year in return for which parents receive free tickets to PFA events and raffle tickets for Winter & Summer Fairs.

BG suggested an ethical investment opportunity with Ethex for PFA and parents. This would involve raising money for solar panels in order to generate income from energy companies, with proceeds going to the school and investors. BG to investigate this

further and to forward details for further discussion. Science project potential and school benefits from lower bills.

St Matthews PFA have requested meeting with other Cambridge school PTA's to share ideas. We have expressed that we are open to this and will attend, subject to availability.

SP met with JE to develop online survey of what parents think of the PFA and our events and what they could offer to the PFA (Corporate sponsorship etc.)

Summer Fair date – preferred date clashes with FHC gathering. The ideal would be for the events to happen on same day with families attending both events.

12. Date for next ordinary meeting

25th April 9am at school